

Dear Participants,

Thank you for your interest in the de.NBI Industrial Forum and welcome to the 5th Annual Industrial Forum Meeting. We would like to use this document for general guidance and reference to our Code of Conduct.

In case of any issues, technical mishaps or the need for guidance or information please contact us at:

contact@denbi.de

In order to maintain a pleasant and productive virtual environment for all participants, we would like to remind you to follow and consider the following notes on “Zoom-etiquette”.

- The meeting will be hosted via the platform Zoom. No Zoom account is needed for attendance. You can use the link provided to you via Email to attend at the meetings via your browser or the Zoom App.
- Please join the presentations with your real name. This is an act of being polite and grants a safe discussion environment. We also need to ensure only registered participants are entering the presentations.
- Once you have joined the meeting, you will be re-directed to the Zoom waiting room. The moderators will let you enter the meeting from the waiting room. This may take a moment.
- Please make sure to mute your microphone if you are not speaking.
- Don't be late: Calculate enough time prior to the presentations and be sure to check the technical details before entering the meeting. The event will be open 10 minutes before the scheduled time. Think of this as your usual journey time to work.
- The de.NBI/ELIXIR-DE Code of Conduct will be in place for this meeting. You can find the CoC here:
 - <https://www.denbi.de/code-of-conduct>
- Conversation etiquette: During conversations keep in mind that we are in a virtual room and in a business conversation. Please take consideration in each other to establish a pleasant discussion environment for every participant. In case of any issues, please contact us at contact@denbi.de

Recording of any activity during the Annual Industrial Forum Meeting is prohibited. This includes taking snapshots or pictures of the screen or using third party programs for recording of the sessions.

The organizational committee reserves the right to reject persons from any activity during the 5th Annual Industrial Forum Meeting 2024 in case of misuse or inappropriate behavior.